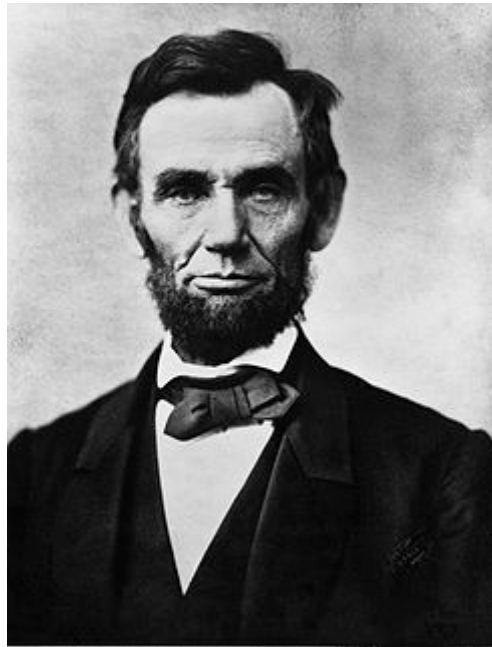


PSYCHOLOGY 490

**INTRODUCTION
TO
LEADERSHIP**



COURSE SYLLABUS

SPRING 2017

**PSYCHOLOGY 490
INTRODUCTION TO LEADERSHIP
SPRING 2017 SYLLABUS**

Welcome back from what I hope was a great winter vacation. Psychology 490 Introduction to Leadership is the study of leadership through the eyes of psychologists. In this course, you will learn to understand what leadership is and how you can learn to be a more effective leader. Throughout the course, you will read and understand how leadership is studied and what makes an effective leader. You will also be exposed to various leaders and expected to explain from a critical viewpoint why various individuals are seen as leaders while others are not. Specifically, this course will cover diverse leadership theories, power issues, motivation, team building, and coaching practices. This course will allow you to understand the many diverse issues that surround psychologists when they study leadership and its effects on teams.

Instructor: Justin Rueb **Section:** M(2:00-4:30) **Room:** D216 Science Bldg
Office: B301 Science Center **Office Hours:** T(1-3 PM) W(1-2), by appointment
Phone: 346-2191 **Email:** Justin.Rueb@UWSP.edu

REQUIRED TEXTS

Hughes, R. L., Ginnett, R. C., & Curphy, G. J. (2015). *Leadership: Enhancing the lessons of experience* (8th ed.). New York: McGraw-Hill Education.

COURSE PROCESS

PSYC 490 will be conducted as a class seminar. This approach is designed to maximize your personal involvement and to give you experience participating in groups so as to enhance your leadership knowledge of yourself. You must come to class fully prepared to discuss the lesson assignment and to relate that material to your own experiences and observations. The lectures/discussions will not simply repeat your reading assignment. During the course, you will also work in several different teams. Each team should also ensure that absent members receive all relevant information presented during a specific class.

I believe the best way to understand leadership is through discussion, hands-on experience, and personal reflection. Since this is a writing emphasis course, I have incorporated several written projects (e.g., research proposals, leadership paper, and journals) as an integral part of the course. The combination of leadership paper, journals, pop quizzes, and examinations will give you ample opportunity to display your knowledge and provide me with sufficient evidence to evaluate it.

Furthermore, this course is both a communication in the major and a capstone course requiring you to demonstrate the vast knowledge learned in psychology while at UWSP. Accordingly, you will have ample opportunity to demonstrate writing and oral communications skills throughout this semester. I know that you will embrace these opportunities and not cower from them. After all, optimism is one of the predictors of most effective leaders.

Social Sciences GEP Learning Outcomes:

- Define the major concepts and methods used by social scientists to investigate, to analyze, or to predict human or group behavior.
- Explain the major principles, models, and issues under investigation by the social sciences.
- Examine how the individual or groups of individuals are influenced by social, cultural, or political institutions both in their own culture and in other cultures.

Communication in the Major Learning Outcomes:

- Apply APA standards of oral and written communication to compose an articulate, grammatically correct, and organized presentation/piece of writing with properly documented and supported ideas, evidence, and information suitable to the topic, purpose, and audience.
- Critique your own and others' writing/oral presentations to provide effective and useful feedback to improve our communication.

Course Structure and Policies

Unrestricted Joint Effort - For any assignment presented in this course, ***excluding exams and daily questions***, you may work with anyone and use any outside sources. However, the final product must reflect your own work and ideas. ***Any exceptions must be duly noted through proper documentation techniques***. I strongly encourage the use of fellow students as editors and reviewers of papers prior to your submittal for grade.

Attendance - University Policy is that all students will attend class (*see <http://www.uwsp.edu/reg-rec/Attendance.aspx>*). Failure to attend class will result in missed DQs and missed information vital to all grading aspects of the course.

Late turn-in policy - The policy for this unlikely event will be a 10% reduction in your score for each day the paper is late. Any exceptional circumstances that may result in an unforeseen late submission (e.g., hospitalization, emergency absence) will be coordinated with your instructor. Missed exams may be rescheduled **within a week** of returning to class. Papers **are due when noted** in the syllabus unless prior arrangements have been made with the instructor.

Cell Phones and Electronic Recording Devices - All cell phones are to be silenced. Should a phone ring in class, I will be more than happy to answer that phone and talk to the caller. Anticipated emergency phone calls can be pre-arranged with the instructor, but the call must be answered outside of the classroom. Electronic recording devices for recording lectures must be pre-approved by the instructor.

Student's Rights and Responsibilities – Understanding your rights and responsibilities as students is an important aspect of your education here at UWSP. Your instructor expects you to understand and adhere to these rights and responsibilities in accordance with UWSP policy. Accordingly, students are encouraged to visit the Community Rights and Responsibilities document on-line at the listed URL below:

<http://www.uwsp.edu/centers/rights/RRBOOKLET8-2005-06.pdf>

Course Withdrawal - Students must withdraw from class in a timely manner in accordance with published deadlines. Failure to do so could result in a failing grade or the loss of reimbursable tuition fees. The published deadlines can be found at:

<http://www.uwsp.edu/news/uwspcatalog/academic.htm#Drop/Add>

Academic Honesty – If I suspect that a violation of academic honesty has occurred, I will pursue disciplinary sanction in accordance with UWS/UWSP 14, “Student Academic Standards and Disciplinary Procedures,” of the Wisconsin Administrative Code, Rules of the Board of Regents of the University of Wisconsin System. Copies of UWS/UWSP Chapter 14 are located at <http://www.uwsp.edu/admin/stuaffairs/rights/rightsChap14.pdf> and in paper form at The Office of Students Rights and Responsibilities, each residence hall, the Reserve Desk of the Learning Resources Center, the University Center Information Center, and the office of each academic dean.

Emergency Response Guidance:

Medical Emergency. Call 911 or use Red Emergency Phone (List Location). Offer assistance if trained and willing to do so. Guide Emergency Responders to victim.

Tornado Warning. Proceed to the lowest level interior room without window exposure at _____. (List primary location for shelter closest to class). See www.uwsp.edu/rmgt/Pages/em/procedures/other/floor-plans.aspx for floor plans showing severe weather shelters on campus. Avoid wide-span rooms and buildings.

Fire Alarm. Evacuate the building in a calm manner. Meet at west end of Gym (Swimming pool side). Notify instructor or emergency command personnel of any missing individuals.

Active Shooter: Run/Escapes, Hide, Fight. If trapped hide, lock doors, turn off lights, spread out and remain quiet. Follow instructions of Emergency Responders.

See UW-Stevens Point Emergency Management Plan at www.uwsp.edu/rmgt for details on all emergency response at UW-Stevens Point.”

Title IX. *Under several federal and state laws, and according to several university guidelines, I am required to report acts of a criminal or offensive nature. This includes acts of sexual harassment and assault, bias and hate crimes, illicit drug use, and acts of violence. Any disclosure or description of these incidents – both current and in the past – may be reported to the Dean of Students office (<http://www.uwsp.edu/dos/>) or the local authorities.*

COURSE ASSIGNMENTS

Classroom Attendance & Participation (CAP) Points (200 points – 20%)

CAP points account for 20% of a student's grade in the course. These points are awarded at the end of the semester based on how well and how often a student participates in the class or provides items of interest (e.g., articles, cartoons) to the instructor that can assist in another student's learning. These points may also come from pop quizzes or unlisted outside assignments. Should students fail to participate in class, they can expect to receive no better than 65 of 100 points. Active oral participation is essential to do well in this portion of the grading. You can also expect to be downgraded in this area for more than three absences.

Examinations (200 Points – 20%)

Four quizzes worth 50 points each will test your knowledge of the subject areas. These closed-book examinations will be either multiple-choice question, fill-in-the-blank, essay or any combination of the three. The quizzes will be administered during the first 20 minutes of the class and will cover material for that class period. Generally, the quizzes will cover main points found within the reading assignment. Students with conflicts are responsible for scheduling and making-up the examination by the next lesson or receive a "0" for that quiz.

WRITTEN ASSIGNMENTS

Except for the reflection journal, all written assignments will be typewritten and abide by the rules of APA format as outlined in the APA Manual. Additionally, I will review rough drafts, if I receive the rough drafts **at least two lessons** prior to the due date. This lead-time will help ensure students are not waiting until the last minute, while providing me the time to provide essential feedback so students can revise their paper prior to the due date. This policy encourages a quality product by the students and also capitalizes on the educational practice of feedback incorporation. I will discuss your paper and project at length with anyone who is interested. For the Video Analysis and Book Review papers, each individual can rewrite and their paper for turn-in a second time (highly encouraged). The rewrite will be graded, with an individual's final grade being the average grade for the two papers. This process will allow the student to learn from editorial review and capitalize on improving their writing skills, the objective of a writing emphasis course.

Reflection Journal (150 points - 15%) – The reflection journal will be a personal journal revealing your views about various leadership examples/thoughts that you encounter during the week. You are expected to generate one to two paragraphs for at least three different leadership situations for each week. You will submit your journal three times during the semester. I will collect only one third of the journals at a given time. When your journal is being graded, you will not be responsible for any journal entries. Therefore, the start of each journal will be staggered for the three different groups (J1, J2 and J3). See syllabus for due dates.

Video Analysis (200 points -20%) – You will be required to view two leadership related videos outside of the classroom and then analyze the various leadership elements of the movies. The first video will be instructor selected (Remember the Titans) and will be discussed in class. The other video is student selected. The paper will be a critical thought paper describing the leadership principles and applications as viewed in the two movies. The paper page limit is a maximum of three pages and must follow APA format. Additionally, the student must submit two copies of

the paper using the last four numbers of his/her student ID. Each student will be required to read another student's paper and provide editorial comments before the next class. You will be required to turn your edited paper and a copy to the instructor by the next lesson. The student's final grade will be 180 points for their paper and 20 points for their editorial comments provided to the other student.

Book Review (200 points - 20%) – Each individual will read a book (not a magazine article or journal article) concerning a leader of their choice, first-come, first served. Upon reading the book, the individual will write a short synopsis (maximum of 3 pages) of the leader's life to include significant events that made your leader the leader s/he was/is. Later, in class you will be required to discuss your leader's personality and behavior so as to encourage class discussion. You will be graded in class based on how much you contribute, how effective the contribution was, and how accurate the material was connected to the class material.

Final Leadership Presentation (50 points 5%) - Each team of two students will choose one leader between them (from the two books you read or an entirely new book) that best exemplifies their personal leadership philosophy. Each team will then describe the importance of the chosen leader and what leadership attributes s/he possessed. Next, each team will choose one of the many leadership theories/concepts discussed in class and then make critical connections between the theory and your chosen leader. Please remember to include a reference page(s) and appendices as necessary. The team will present the Leadership Presentation during finals week.

Bonus Points (15 Points maximum)

To encourage an in-depth reading and review of this syllabus and other course material, this instructor will award any student 1 point (up to a maximum of 15 points-1.5% of your grade) for any error that s/he discovers in any of the instructor's written documents. Only the first individual who notifies the instructor of the error will receive the point. So as not to interrupt the class, students are to notify the instructor before or after class via email. E-mail is the acceptable method of notification as this provides this instructor with a traceable record for assigning the bonus points. Only students who email the error will get credit. Verbal notification is not enough. However, if two students should have the same error listed, I will use the date/time of the message to indicate who was first. The instructor will keep a master copy of the student's name for each error for each document. Since I strive to produce the best product possible, this approach will help me reach my goal of zero errors in my materials. Should a student also receive a verbal bonus point in class, that student must again email the instructor reminding him of that bonus point awarded on that day. Delayed or Non-notification results in loss of the bonus point.

Course Grading Summary

CAP	200	20%
Quiz 1-4 (50 points each)	200	20%
Video Analysis Paper	180	18%
Video Analysis Edit	20	2%
Journal 1-3 (50 points each)	150	15%
Leadership Book Review	200	20%
Leadership Final Presentation	50	5%
Total	1000	100%

THE MEANING OF GRADES IN PSYC 490

Since scores on papers and examinations reflect the student's ability, instructor's grading tendencies, and the difficulty of the test, a contract grade schedule for this course would be inappropriate. Therefore, this course will not use a rigid contract for converting percentages to letter grades. However, the following guidelines will be used to assign points on essays and projects. For example:

A	94-100	B+	88 – 89.99	C+	78 – 80.99	D+	67 – 70.99
A-	90-93.99	B	84 – 87.99	C	74 – 77.99	D	64 – 66.99
		B-	81 – 83.99	C-	71 – 73.99	F	Below 64

The most important question remains: What do these examinations mean in terms of academic performance. The typical project will fall into the following guidelines.

An “Average” (C) paper should meet the following standards:

- Conform to the basic requirements of the assignment, and address all relevant questions asked;
- Exhibit sound organization: a clear purpose adequately supported by main ideas that are easily identified;
- Be intellectually sound in developing a strong thesis, using argument strategies appropriate to the writing;
- Conform to APA guidelines with regard to word choice, sentence construction, and overall format; and
- Be turned in on the data assigned.

A “Better Than Average” (B) paper should meet the foregoing tests and also:

- Contain elements of vividness and special interest in its style;
- Be of more than average stimulative quality in challenging the reader to think or in arousing depth of response; and
- Demonstrate skill in understanding unusually difficult concepts or processes or in winning agreement from readers initially inclined to disagree with the writer's purpose.

A “Superior” (A) paper not only meets the foregoing standards, but also:

- Constitutes a genuinely individual contribution by the writer and
- Achieves a variety and flexibility of mood/manner suited to the presentation.

**PSYC 490-Leadership
Spring 2017 Schedule**

Lesson	Topic	Readings	Items Due	Journal
January				
23	Course Introduction What is Leadership?	Part 1 Chapter 1	Syllabus	
30	Leadership Development	Chapter 2		
February				
6	Leadership Development Skills	Chapter 3	Quiz 1 (5%)	
13	Leadership Power and Influence Remember the Titans I Discussion	Part2 Chapter 4		J1-1 (5%)
20	Leadership Values, Ethics, & Character Class starts at 3 PM	Chapter 5		J2-1 (5%)
27	Leadership Traits	Chapter 6	Quiz 2 (5%)	J3-1 (5%)
March				
6	Leadership Behaviors	Chapter 7	Video Paper (18%)	J1-2 (5%)
13	Leadership Influence Tactics	Chapter 8	Video Ed (2%)	J2-2 (5%)
18-26	Have a Great Spring Break			
27	Motivation, Satisfaction, and Performance	Part 3 Chapter 9		J3-2 (5%)
April				
3	Groups and Teams	Chapter 10	Quiz 3 (5%)	J1-3 (5%)
10	Skills for Developing Others	Chapter 11		J2-3 (5%)
17	The Situation	Part 4 Chapter 12		J3-3 (5%)
24	Contingency Theories of Leadership	Chapter 13	Leadership Paper (20%)	
May				
1	Leadership & Change	Chapter 14	Quiz 4 (5%)	
8	Presentations		Leadership Resubmit	
17	Presentations II Wednesday (2:45-4:45)		5%	
	Have a Great Summer!			